

APPLICATION for EMPLOYMENT MONADNOCK WORKSOURCE

PO Box 28, 225 Concord St., Peterborough, NH

03458

Equal access to employment is available to all applicants. Those requiring reasonable accommodation to the application and/or interview process should notify the interviewer in advance for arrangements.

Name _____

Application date:

Address _____
#: _____

Social Security

Telephone () _____ Mobile/Beeper: _____ E-mail:

In case of emergency, notify: _____ Phone: _____

Relationship: _____

Address:

Have you ever been employed here before? ____ If so, dates: _____ Are you at least 18 years old? ____

Position(s) applying for: _____ Are you legally eligible for employment in this country? ____

Date available for work: _____ Required salary range:

Interested in full time employment only: _____ Part time employment only: _____

Either: _____

Driver's License #: _____ State ____ Have you held a driver's license for at least 3 years? ____

List any motor vehicle violations, with details, in the past 5 years:

Have you ever pleaded "guilty" or "no contest" to, or been convicted of, a crime? ____ Yes
____ No

If "yes", provide dates and details:

EMPLOYMENT HISTORY

Starting with your most recent employer, please provide the following information:

Employer: _____ Address: _____ Dates employed:

Position title and description: _____ Ending wage:

Supervisor: _____ Phone: _____ Contact? Yes No
 Later

Employer: _____ Address: _____ Dates employed:

Position title and description: _____ Ending wage:

Supervisor: _____ Phone: _____ Contact? Yes No
 Later

Employer: _____ Address: _____ Dates employed:

Position title and description: _____ Ending wage:

Supervisor: _____ Phone: _____ Contact? Yes No
 Later

EDUCATIONAL INFORMATION

Starting with the most recent school attended, please provide the following information:

School (include City and State): _____ Years completed:

Degree obtained: _____ Major: _____

School (include City and State): _____ Years completed:

Degree obtained: _____ Major: _____

ADDITIONAL INFORMATION:

REFERENCES

Please provide the names and phone numbers of three work/supervisor references:

Name: _____ Phone: _____

Relationship: _____

Name: _____ Phone: _____

Relationship: _____

Name: _____ Phone: _____

Relationship: _____

Please provide the name and number of one personal / family reference:

Name: _____ Phone: _____

Relationship: _____

After reading the job description(s), are you able to perform the essential functions of the job(s) for which you are applying (with or without reasonable accommodation)? This question is not designed to elicit information about a disability. Please do NOT provide information about the existence of a disability, particular accommodation, or whether accommodation is necessary. These issues may be addressed at a later stage to the extent permitted by law.

Yes No Need more information about "essential job functions" to reply.

I certify that all the information I have provided is true, complete, and accurate. False, incomplete or misrepresented information of any kind will be sufficient cause for my application to be rejected or, if discovered after I am employed, cause for immediate termination of my employment.

I expressly authorize, without reservation, Monadnock Worksource representatives to contact and obtain information from all references (personal and professional), employers, licensing authorities, public agencies, and educational institutions and to otherwise verify the accuracy of any information I have provided. To assist in the processing of my application, I waive all rights and claims I may otherwise have against Monadnock Worksource or its representatives, for seeking and using information to evaluate my employment request and all other persons, corporations, or organizations who provide information for this purpose.

This application is not an employment agreement. If I accept an offer of employment I understand Monadnock Worksource may terminate my employment at any time, with or without cause and without prior notice, unless required by law.

I fully understand and accept all terms and conditions in the above statement.

Date: _____ Signature: _____